

Articulation Agreement  
National Paralegal College  
and  
Charter Oak State College

National Paralegal College is an online distance learning college offering Paralegal Certificates and Associates and Bachelor's degrees in Legal Studies. The mission of National Paralegal College is to provide quality internet-based education and training for students seeking careers in the paralegal field.

Charter Oak State College, located in New Britain, Connecticut, is a state institution accredited by the State of Connecticut and the New England Association of Schools and Colleges (NEASC) conferring associate and bachelor's degrees.

National Paralegal College has entered into an articulation agreement with Charter Oak State College. This agreement will allow students to transfer academic credits from the Paralegal Program to Charter Oak State College and complete remaining degree requirements through Charter Oak to receive either an associate in science or bachelor in science degree. Students may only use credits toward one degree at the same level from each institution. (For example: a student may receive an Associate's Degree from NPC and a Bachelor's degree from COSC. However, they may not receive Bachelor's degrees from both institutions.)

Charter Oak State College has evaluated the Paralegal Program as part of its Articulation Assessment Program and has approved the attached list of courses for transfer, if degree applicable.

The articulation review process included reviewing course syllabi, course material, learning outcomes, assessment procedures, classroom facilities, faculty qualifications, and record keeping. Charter Oak will annually inform National Paralegal College of any changes in policies that may impact this agreement. National Paralegal will annually inform charter Oak of any curriculum changes, changes in ownership, policies, etc. that will impact this agreement.

In addition, Charter Oak will provide admission counseling services to National's students interested in applying to become degree-seeking students at Charter Oak. Once the student is matriculated at Charter Oak all other support services will also be available.

The agreement is between Charter Oak State College and National Paralegal College and it only pertains to courses accepted from National Paralegal College toward a Charter Oak degree and Charter Oak State College does not guarantee that these courses will transfer to any other institution. (Charter Oak will not transcript National Paralegal College using its credit registry process.) Only courses that have been successfully completed will be accepted. Students may use those credits towards any degree at Charter Oak. However, those credits will only be accepted if they are degree applicable. Attached degree outlines are examples of how National Paralegal courses will transfer into Charter Oak. Students who transfer to Charter Oak will have to meet Charter Oak's degree requirements in effect at the time of their matriculation.

National Paralegal College's advertising must clearly state that this is an articulation agreement with Charter Oak State College. Charter Oak's accreditations do not extend to the National Paralegal College.

National Paralegal College will be responsible for the Paralegal Program and insuring that all Paralegal Program courses meet industry standards. National Paralegal College is also responsible for keeping their courses current and having their courses reevaluated through Charter Oak's process every five years. National Paralegal College will pay for the evaluation. National Paralegal College will maintain the educational records on all students in their program.

This agreement will ensure that credit-bearing training from the review of the National Paralegal program can transfer into an associate or bachelor's degree at Charter Oak State College. By signing this agreement, neither party accepts any financial or legal liability or responsibility for the other organization.

<u>Shirley M. Adams</u>	<u>10/2/13</u>	<u>Avi Katz</u>	<u>10/8/13</u>
Shirley M. Adams, Ph.D., Provost	Date	Avi Katz, President	Date

## National Paralegal Courses Accepted for Transfer into Charter Oak State College

All courses will be accepted for three academic credits if degree applicable.

### **Lower Level Legal Courses**

PLG - 101	Torts & Personal Injury
PLG - 102	Contracts
PLG - 108	Legal Research, Writing & Civil Litigation
PLG - 109	Professional, Responsibility & Legal Ethics
PLG - 103	Criminal Law
PLG - 104	Real Property
PLG - 105	Business, Law & Bankruptcy
PLG - 106	Wills, Trust & Estates
PLG - 107	Domestic Relations
PLG - 111	Alternative Dispute Resolution
PLG - 112	Patents, Trademarks & Copyrights
PLG - 201	Federal Income Taxation
PLG - 202	Employment Law
PLG - 203	Environmental Law
PLG - 204	Immigration Law

### **Upper Level Legal Courses**

PLG - 301	Laws of Evidence
PLG - 302	Administrative Law
PLG - 303	Public Communications Law
PLG - 304	White Collar Crime
PLG - 305	Law of Debtors & Creditors
PLG - 401	Advanced Legal Analysis & Writing
PLG - 402	Advanced Civil Litigation
PLG - 403	Drafting Contracts & contract Provisions
PLG - 404	Legal Document Preparation
PLG - 405	Trust Drafting

### **General Education Courses - All Lower Level**

ACC - 101	Principles of Accounting
BUS - 201	International Business
ECO - 101	Microeconomics
ECO - 102	Macroeconomics
ENG - 101	English Composition
ENG - 102	Business Writing
ENG - 201	Contemporary American Literature

**General Education Courses – All Lower Level, continued**

FIN – 101	Principles of Finance
GOV – 201	American Government
HIS – 201	American History 1 – Discovery to Reconstruction
HIS – 202	American History 2 – Westward Expansion Post- Vietnam
MAN – 101	Principles of Management
MAR – 101	Principles of Marketing
MAT – 101	College Algebra
MAT – 102	Introduction to Statistics
MAT – 201	Ideas in Math
MED – 201	Media & Cultural Literacy
MIS – 201	Management Information Systems
PSC – 201	Comparative Politics
SOC – 201	Introduction to Sociology

10/02/13